**PPG meeting 10th May 2023**

Attendees:

Rebecca Buckner – Practice Manager (RB)

Jerry Gilder – Patient (JG)

Allan Shepherd- Patient (AS)

Jackie Woodgate- Patient (JW)

Jeannie De Jonk- Patient JDJ)

Phil Thorne – Medway Healthwatch – community engagement lead (PT)

Bhavika Gopal – Napier Road Pharmacist (BG)

Apologies:

Guiseppe Cannavina

Brief discussion points:

1. Introduced ourselves and why want to be part of PPG
2. RB went through pre-prepared PowerPoint presentation on what PPG id, purpose of it, how patients can help the surgery and fellow patients, ground rules, must be patient lead. Also explained that that RB will attend meetings but it is a patient group, owned by the patients.
3. Voted Jerry Gilder as chair and JW and JDJ as joint secretaries.
4. Discussed possible ways how to recruit more patients to be part of PPG
5. Discussed possible ways how PPG can help support the surgery e.g. arrange talks on certain diseases/conditions, patient survey’s, promote self-care, signposting, deprived areas (JG suggested church open mornings to spread the word regarding PPG, child imms/ cervical screening etc. Handout factsheets
6. JG to contact other surgeries PPG’s within PCN.
7. Healthwatch will support PPG re engagement. PT passed contact details to JG.
8. RB stated that all must sign a practice confidentiality agreement at our next meeting
9. RB to set up own PPG email.
10. RB to obtain consent from current members and other patients that showed interest, regarding sharing of email with JG so he can contact them as chair.
11. Space to hold meetings is an issue. JG to ask churches if we can use their spaces/hall etc. for future meetings. TBC
12. JG to develop terms of reference for the group – example given to JG by RB
13. Ended with start small and build big!!

DONM:

12th July 2pm. Venue TBC by JG.